



This document outlines the steps necessary to install new media for the course(s) requested by your organization on media servers. Visit the Releases page of the Customer Support site for information about this latest courseware: <http://support.ninthhouse.com/releases/> (Ninth House logon ID and password required).

## **PREPARING FOR INSTALLATION**

Once you have the installer and media files, you can install the new media at any time. Learners' access to previously installed Ninth House courses will not be affected.

When you are ready to install media, follow the steps under "Installing Streaming Media" and "Installing Nonstreaming Media." **Note:** If you are installing media for more than one course, you will need to complete all steps for each course you are adding.

## **INSTALLING STREAMING MEDIA**

To install streaming media files for the selected Ninth House course(s) on your combo or streaming media server, complete the following steps. We recommend closing all other applications before beginning the installation.

**STEP 1.** Insert the Ninth House Streaming Server Media Installer DVD or CD in your server's DVD or CD-ROM drive. If the installer does not open automatically, locate and open the "setup.exe" file from the DVD or CD-ROM drive.

**STEP 2.** Welcome: Click "Next."

**STEP 3.** License Agreement: Review and accept the terms of License Agreement. Click "Next."

**STEP 4.** Choose Destination Location: The default destination folder is C:\asfroot. If this is not the location of the server's Windows Media Services (WMS) content folder, you will need to click "Browse" and enter the proper location. For default installations of WMS, type the following into the Path field:

Drive:\asfroot

where Drive is the disk partition where WMS is installed (e.g., D:). Click "OK."

Then, click "Next" and go to Step 5.

**STEP 5.** Course Selection: Confirm that the requested course(s) is selected for installation and click "Next."

**STEP 6.** Ready to Install: Click "Install." When installation of streaming media files is complete, the "Installation Wizard Complete" message will appear on screen. Click "Finish."

**STEP 7.** Repeat Steps 1–6 for any other Ninth House combo or streaming media servers. Then, proceed to the next section.



## **INSTALLING NONSTREAMING/WEB MEDIA**

To install nonstreaming media files for the selected Ninth House course on your combo or nonstreaming media server, complete the following steps. We recommend closing all other applications before beginning the installation.

**STEP 1.** Insert the Ninth House Web Server Media Installer CD in your server's CD-ROM drive. If the installer does not open automatically, locate and open the "setup.exe" file from the CD-ROM drive.

**STEP 2.** Welcome: Click "Next."

**STEP 3.** License Agreement: Review and accept the terms of License Agreement. Click "Next."

**STEP 4.** Choose Destination Location: The default destination folder for nonstreaming media is C:\inetpub\wwwroot. If this is not the location of the server's Internet Information Server (IIS) root folder, you will need to click "Browse" and enter the proper location. For default installations of IIS, type the following into the Path field:

Drive:\inetpub\wwwroot

where Drive is the disk partition where IIS is installed (e.g., D:). Click "OK."

Then, click "Next" and go to Step 5.

**STEP 5.** Course Selection: Confirm that the requested course(s) is selected for installation and click "Next."

**STEP 6.** Ready to Install: Click "Install." When installation of nonstreaming media files is complete, the "Installation Wizard Complete" message will appear on screen. Click "Finish."

**STEP 7.** Repeat Steps 1–6 for any other Ninth House combo or nonstreaming media servers.

**STEP 8.** When you have finished installing media on all servers, notify your organization's super administrator so he or she can activate and verify the availability of the installed course(s).

## **GETTING HELP**

Our Technical Support group is available weekdays from 5:00 A.M. PT to 4:00 P.M. PT.

Phone: 1.800.969.9646

E-mail: [support@ninthhouse.com](mailto:support@ninthhouse.com)

Web site: <http://support.ninthhouse.com> (Ninth House logon ID and password required)